

**DOUBLE  
DEGREE  
PROGRAM**

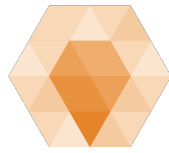


2024/2025

# DOUBLE DEGREE CALL

Double Degree office

*University of Pavia Dept. of Economics and Management*



**DOUBLE  
DEGREE  
PROGRAM**



## Summary

Art. 1 – Object .....	2
Art. 2 – Study period abroad .....	4
Art. 3 – Requirements for participation in the selection procedure .....	5
Art. 4 - Academic activities allowed.....	5
Art. 5 – Application procedure and annexes to the application .....	6
Art. 6 – Methods of carrying out the selection .....	7
Calendar of application procedure and deadlines announcement DD 2024/2025.....	7
Art. 7 – Candidate assessment .....	8
Art. 8 – Provisional Ranking .....	9
Art. 9 – International Language Certification.....	10
Art. 10 – Scholarship.....	11

**CALL FOR INTERNATIONAL MOBILITY ACTIVITIES  
DOUBLE DEGREE PROGRAMME FOR THE ACADEMIC YEAR 2024/2025**

<b>HAVING REGARD TO</b>	Decree no. 509 of 3.11.1999, as amended by DM 270/2004 art. 3, c. 10, which provides that Italian universities may issue academic diploma/titles in collaboration with foreign universities;
<b>HAVING REGARD TO</b>	Article 20(2)(i) of the Statute of the University of Pavia;
<b>HAVING REGARD TO</b>	Art. 18 of the University's Didactic Regulations for study courses pursuant to Ministerial Decree 270/2004 and subsequent implementing decrees;
<b>HAVING REGARD TO</b>	the Double Degree agreements stipulated between University of Pavia - Dept. Economics and Management and following University partners;

**Art. 1 – Object**

1. For the academic year 2024/2025, a competition for qualifications and interviews will be held in order to allocate a total of **108** slots, plus the Lancaster places, for one-year period of study at one of the following foreign universities:

University	Pavia Master	Master of the partner university	slot
Alcalá	Economics, Development and Innovation - MEDI	Máster universitario en Management y Gestion del Cambio	3
	International Business and Entrepreneurship (MIBE)		3
Strasbourg	FINANCE Economics, Development and Innovation - MEDI	Master Grande École in Management (major Finance)	5
	Economia e Gestione delle imprese (MEGI)	Master Grande École in Management (major Operational and Strategic Marketing)	
	International Business and Entrepreneurship (MIBE)	Master Grande École in Management (major Operational and Strategic Marketing - International and European Business)	
Tübingen	International Business and Entrepreneurship (MIBE)	M. sc. In European Management	8
	Economia e Gestione delle imprese (MEGI)		
	Economia e Legislazione d'Impresa (MELI)		
	Economics, Development and Innovation - MEDI	M. sc. In European Economics	
Hohenheim	International Business and Entrepreneurship (MIBE)	Master of Science in International Business and Entrepreneurship	5
	Economics, Development and Innovation – MEDI FINANCE	Master of Science in Economics	5
Szeged	International Business and Entrepreneurship (MIBE)	Master of International Economy and Business	3
	Economics, Development and Innovation – MEDI FINANCE	Master of International Economy and Business	3
Liège	FINANCE Economics, Development and Innovation - MEDI	Master in Economics (focus in Economics and Finance – Economics and Society)	4
	International Business and Entrepreneurship (MIBE)	Master in Management (focus in International Strategic Marketing Management)	6
Bamberg	Economics, Development and Innovation – MEDI FINANCE	Master of Science in business administration Master Finance and Accounting	3
	International Business and Entrepreneurship (MIBE)	Master of Science in business administration	4
	Economia e Legislazione d'Impresa (MELI)	Master of Science in business administration	3
Dresden	Economics, Development and Innovation – MEDI	Master in Public and international economics – PIE	3
	International Business and Entrepreneurship (MIBE)	Master Betriebswirtschaftslehre	3
Chengdu - SWUFE	Economics, Development and Innovation – MEDI	Marketing Management	2
	International Business and Entrepreneurship (MIBE)		4

Stevens Institute of Technology - USA	FINANCE	Master of Science in Finance	3
	International Business and Entrepreneurship (MIBE – Digital Track)	Master of Science in Information Systems	3
Clermont- Auvergne	Economics, Development and Innovation - MEDI – IOI - IDEP Curricula	Développement durable Économie de la santé Finances publiques Économie territoriale Analyse de projets	3
Athens	FINANCE	Master of Science in Statistics	3
Bratislava	FINANCE	International Finance	5
Freiburg (Switzerland)	International Business and Entrepreneurship (MIBE)	Master of Arts in European Business	3
Vaasa	International Business and Entrepreneurship (MIBE IM DM SM))	Master of Science in Economics and Business Administration	6
Lappeenranta LUT	International Business and Entrepreneurship (MIBE)	International Business and Entrepreneurship (MIBE-LUT)	5
Clermont Ferrand	Economia e Gestione delle imprese (MEGI)	Master in Management	3
	International Business and Entrepreneurship (MIBE)		
Lyon3	International Business and Entrepreneurship (MIBE)	Master (M. sc.) International Management – specialization in International Business Realities (IBR)	5
Cadiz	International Business and Entrepreneurship (MIBE)	Creación de empresas, nuevos negocios y proyectos innovadores (Masterup)	3
Lancaster University - LUMS	FINANCE	MSc Finance MSc Money, Banking and Finance MSc Economics MSc QUantitative Finance	-
	MIBE	MSc Entrepreneurship and Innovation MSc International Business Strategy MSc Money, Banking and Finance	
	MEDI – Industrial organization and innovation	MSc Money, Banking and Finance MSc Economics	
	MEDI – International development and economic policy	MSc Money, Banking and Finance	
<b>Total slots</b>			<b>108</b>

To find out which individual curricula the Double Degree program is linked to, see the corresponding agreements signed and published on the website:

<http://internationalactivities.unipv.it/double-degree/partnership/>

Annex 1, which is an integral and substantial part of this call, consists of information sheets, divided by subject area, containing detailed information for each double degree agreement.

- Applicants will indicate up to three destinations, with the order of preference being considered until all available positions are filled.

### **Art. 2 – Study period abroad**

1. The study abroad period, lasting one academic year (minimum 10 months), will begin around September 2024, in accordance with the academic calendars of the destination universities. During the study abroad period, the student must comply with the academic calendar and the academic and organizational rules of the host university. Each student is required to personally inquire about all academic deadlines of the rules in effect at each destination university.
2. At the beginning and end of the study abroad period, the student must complete a certificate stating the actual day of arrival and departure, signed and stamped by the partner university (see <http://internationalactivities.unipv.it/double-degree/outgoing-stud/>).
3. The recognition of the activities carried out at the host university will take place according to what was previously agreed in the study plan (Learning Agreement and subsequent amendments), provided that these activities have been carried out with profit. The awarding of the Double Degree will take place after full recognition of the period of study at both universities and after passing the final graduation exam which, for students from each university, will be held according to the agreements made between the partners. At the end of the study period abroad, prior to graduation, each student must submit a brief individual report aimed at evaluating the experience abroad.

### **Art. 3 – Requirements for participation in the selection procedure**

1. EU and non-EU citizens, regularly enrolled in a master's degree program at the Department of Economics and Business Studies of the University of Pavia, in the academic year 2023/2024, may apply by the deadline of the call. Applicants must:
  - have an adequate knowledge of the language of the host country, or of the language of instruction adopted in the chosen location(s) (see the table of equivalent language requirements and requirements contained in the dossiers of each university location (Annex 1);
  - have acquired in the first semester of the academic year 2023/2024 at least 15 credits on the date of expiry of the call for application;
  - hold a bachelor's degree in economics (L-18 - Science of Economics and Business Administration) and L-33 - Economics). For students with a bachelor's degree in a different field of study, the Committee, in collaboration with the selected partner universities, reserves the right to examine their academic background to admit them or not to participate in the Double Degree program.

### **Art. 4 - Academic activities allowed**

1. The following activities may be pursued abroad, provided they are consistent with your course of study:
  - Attendance of a full academic year, including participation in official university courses with related examinations;
  - preparation of the final thesis, according to international agreements between the parties;
  - internship at foreign companies, for intra- and extracurricular internships, according to international agreements between the parties.
2. Before the departure, within the terms and with the modalities that will be subsequently communicated, the students must present the study abroad program (Learning Agreement);
3. Students who do not obtain their degree within 24 months from the validation of all the exams may be excluded from the Double Degree program and can therefore obtain their degree only at the University of Pavia. Exceptions to this rule will be evaluated individually and must be adequately documented and justified.

#### Art. 5 – Application procedure and annexes to the application

1. The application must be submitted by the closing date of the call for applications and the simultaneous closing of the application process by 24 p.m. of

**February 25, 2024**

using the mandatory online procedure at:

**<https://forms.gle/frjmLcbsaiAYC17q9>**

2. The application process will be automatically closed on the deadline date indicated above. All sections of the application form must be completed, and the attachments referred to in paragraph 4 (*see below*) must be submitted online. Only the attachments submitted will be considered for evaluation of the application. If one or more of the mandatory attachments are missing, the application cannot be considered valid.
3. Once the procedure is closed, the application can no longer be modified, supplemented, or cancelled. It is therefore advisable to fill out the application a few days before the deadline to be able to attach the required documents and scanned in digital format well readable (e.g. by scanner) before the closure it down definitively. If you have difficulties or doubts about filling out the application, do not make the application, but write to [double-degree.dem@unipv.it](mailto:double-degree.dem@unipv.it).
4. All applicants are requested to enclose the following documents exclusively using the online procedure:
  - a) **motivation letter**, written in English. The motivation letter should contain a draft of the study program, a facsimile of the study program, indicating the Italian courses of the 2nd year and the respective exams to be taken at the partner university (one table for each chosen university) and the reasons why the student has chosen those universities. The choices indicated by the candidate in the letter of motivation must be consistent with his/her curriculum.
  - b) **curriculum vitae** in English;
  - c) **bachelor Degree** for non-UNIPV students, or self-certification available on personal reserved area;
  - d) **International Certification Language**, if it's already been got it;
  - e) copy of a valid identity card /passport;
  - f) personal photo;
  - g) any other titles considered useful for the selection. (Optional)

#### Art. 6 – Methods of carrying out the selection

1. Admission to the selection on the basis of qualifications and interviews will be made after checking the duly received online applications, and their attached documents. Candidates admitted to the selection will have to undergo a motivational interview in front of the Departmental International Committee.
2. The list of those admitted to the selection and the calendar of the examinations will be published at this [link](#), by February 27, 2024. The publication of the calendar of exams is a notification for all purposes. By February 28, 2024, on the same web page, the student will have to confirm his participation to the selection, according to the scheduled calendar, responding to the appropriate Google form whose link is contained on the web page: [outgoing student's webpage](#). The non-acceptance is equivalent to a refusal and the consequent absence of the candidate will be considered as a renunciation of the selection, whatever the cause.
3. The interviews will take place from March 1 – 8 (excluded Saturday and Sunday) for MIBE students and March 11 – 15 MEDI – FINANCE – MEGI - MELI students. The interview will be in English and ONLINE on zoom platform. The Relevant links will be posted on the [outgoing student's webpage](#).

#### Calendar of application procedure and deadlines announcement DD 2024/2025

FEBRUARY 5, 2024	Publication of the notice and opening of the online application procedure (google form)
FEBRUARY 25	closing notice and online procedure
FEBRUARY 27	publication interview calendar
FEBRUARY 28	acceptance interview date
MARCH 1 – 8 (excluded Saturday and Sunday)	MIBE selection interviews
MARCH 11 - 15	MEDI – FINANCE – MEGI – MELI selection interviews
MARCH 21	provisional ranking publication
MARCH 24	acceptance results
MARCH 25	reassignments
MARCH 27	acceptance reassignment
MARCH 29	publication of the final ranking list

4. Interviews are done with the objective to understand the candidates' main motivations to pursue a DD program and the reason for their choices.



### Art. 7 – Candidate assessment

1. The evaluation criteria are as follows:

- mark acquired in the Bachelor's degree;
- weighted average of the marks relating to all the credits acquired in the first semester of the first year of the master's degree at the end of the call for applications;

The final score will be calculated with the following formula:

$$\frac{\left( \text{weighted average 1}^\circ \text{ term mark exams} * \frac{ECTS \text{ ACQUIRED}}{ECTS \text{ TO ACQUIRE}^\wedge} \right)}{31} * 35 + \frac{\text{Bachelor degree graduation mark}}{113} * 5 + i + m$$

where **i** = interview score (max 60 pts).

where **m** = motivation score (from 0 to 4 pts).

**^** maximum number of ECTS provided in your study plan.

2. The candidate, in his/her own interest, is required to personally report any missing records of exams taken, indicating in the appropriate field of the application form "Exams not yet registered" all the details of the exam:

- a) title of the exam;
- b) n. ECTS;
- c) professor name;
- d) grade acquired;
- e) date on which it was taken.

**Students who have achieved a minimum final score of at least 70/100 during the selection process will be included in the ranking.**

#### **Art. 8 – Provisional Ranking**

1. The Commission will draw up a ranking for each destination on the basis of the score obtained, according to the mathematical expression described above.
2. The temporary ranking of successful applicants will be published on the [outgoing student's webpage](#) by March 21, 2024. On the same page, the student must accept the proposed location, by March 22, 2024. The place is assigned for each destination according to the order of the ranking list.
3. Candidates who are suitable but excluded due to lack of available places will be contacted both for the places left free and, in case of renouncement by the assignees, to compete for the places left free by the renouncers, within the deadlines imposed by the terms of registration at the University of destination. Reassignments and related acceptances or rejections will take place on March 25, 2024.
4. The assignment of the mobility becomes final only after the acceptance of the candidate by the university of destination, as some partner universities reserve the right to carry out additional language tests or further evaluation of applications and / or request additional documentation (see individual agreements published on the site: <http://internationalactivities.unipv.it/double-degree/partnership/>)

### Art. 9 – International Language Certification

- Selected applicants must produce, in electronic format, a valid **international language certification** (acquired no more than two years prior to the year of selection) attesting to the level of language proficiency required by the destination university (**minimum level B2**). The deadline for submitting the certification is June 30, 2024, under penalty of exclusion from the Double Degree program. The student can submit a self-certification in which he/she declares to have successfully passed the international certification exam and is waiting to receive the official certificate, by the same deadline, using the same web form as above. Applicants who, at the time of participation in the selection, already have the appropriate international certification, can use the upload procedure provided in the application active until the deadline (see above).
- Students whose mother tongue or the official language of the state of nationality corresponds to that required for the location chosen within the priorities indicated by him/her and which will be assigned to him/her are exempt from presenting the International Certification.
- Upload the file in the application process, if you already got it, otherwise, send the document by mail within the deadline.

*non-exhaustive table 1*

		LIVELLI CEFR					
		A1	A2	B1	B2	C1	C2
Inglese	Cambridge	YLE	KET*	PET*	FCE*	CAE	CPE
	IELTS		4/4,5	5/5,5	6/6,5	7/7,5	8/9,0
	TOEFL		0-34	35-59	60-93	94-109	110-120
tedesco	Goethe Institut	SD 1*	SD 2*	Goethe Zertifikat B1	Goethe Zertifikat B2	Goethe Zertifikat C1	Großes Deutsches Sprachdiplom
francese	Alliance Française	Delf A1*	Delf A2*	Delf B1*	Delf B2*	Dalf C1	Dalf C2
spagnolo	Instituto Cervantes	Dele A1*	Dele A2*	Dele B1*	Dele B2	Dele C1	Dele C2

#### **Art. 10 – Scholarship**

1. Double Degree 2024/2025 mobility students **may receive** financial contributions from ministerial funds (Youth Support Fund to encourage student mobility assigned by MIUR). **We will receive funds contribution confirmation around mid-end July 2024.**
2. **It is possible that the available funds will not be sufficient to assign economic contributions to all students whose mobility is planned.**
3. The assignment of financial aid will be made as soon as the amount of funds available for Double Degree scholarships is known and the amount of each scholarship will be differentiated according to the ISEE income indicator of the previous year.
4. In case of insufficient funds, financial aid will be assigned to students in order of ranking, until the available funds are exhausted.
5. Students who, due to the exhaustion of funds, do not obtain the financial aid provided, will still be able to start, self-financing.
6. **In the case of early withdrawal of the student from the Double Degree Program, the grant will be reduced in proportion to the number of months of stay abroad that will not be made. If the full amount of the scholarship has already been paid, the student will be required to repay the part not due according to the above criteria. The full month will be counted only if 50% plus 1 of the days in that month have been spent abroad.**
7. The Department's Double Degree Office will announce the allocation of financial aid as soon as possible, after mid-end July 2023.

Pavia, February 5, 2024.

International Departmental commission