

# APPLYING TO DOUBLE DEGREE STUDIES IN INTERNATIONAL BUSINESS AND ENTREPRENEURSHIP

March 1 – April 1, 2021 at 15:00 (UTC+3)

For nominated applicants from University of Pavia

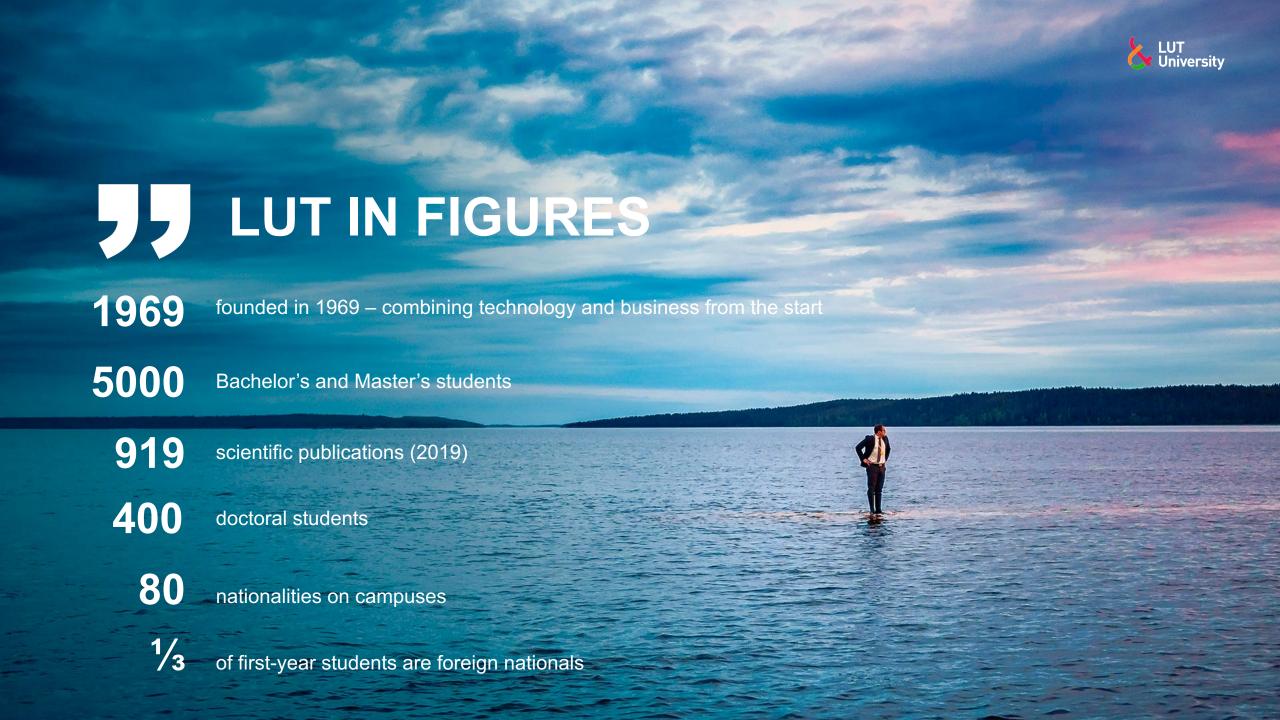


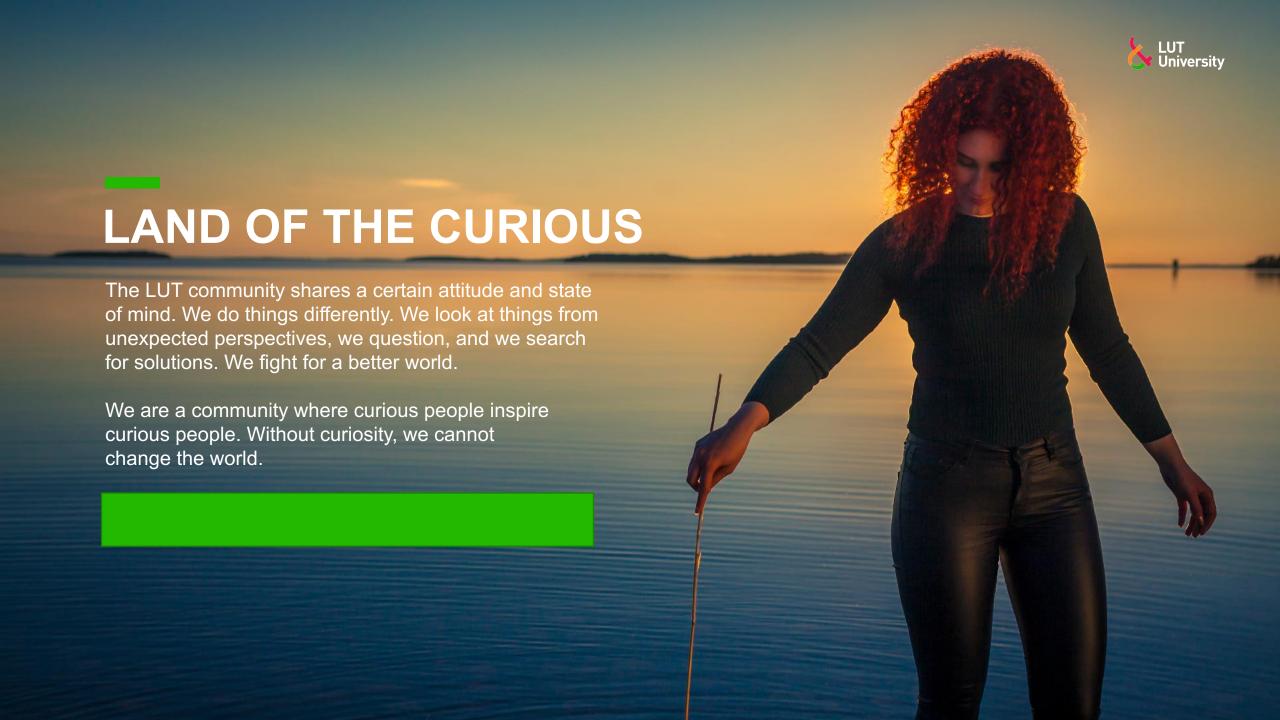


## LAPPEENRANTA CAMPUS











#### **HOW TO APPLY?**

- A contact person in the home university provides LUT Admissions Services with a list of students applying to the programme
- LUT Admissions Services e-mails the nominated student a link to his/her personal application form
- Student fills in the application form and submits it online
- Student e-mails the application form + all the required documents to <u>admission@lut.fi</u>
  by the DL of April 1, 2021 at 15:00 (UTC+3)
- No additional supplementary period + late documents will not be accepted





- >> A scan for the original Degree Certificate (B.Sc.)
- A scan for the original Transcript of Records (B.Sc.)
- >> A scan for an up-to-date original for the Transcript of Records (M.Sc.)
- + Translations in English for all these documents (if applicable)
- >> If not able to scan the original document, an officially certified copy to be provided More information on the authentication on the next slide.
- >> There is no language test result required while the current Master's Programme at the home university being fully taught in English



#### **AUTHENTICATION**

Only if not able to e-mail LUT a scan for the original document

#### **ALL COPIES FOR EDUCATIONAL DOCUMENTS MUST BE:**

- >> Officially certified by the awarding university or the present home university
  - There must be the original stamp of the university on each page of each copy for the documents
    - A plain copy of an officially certified copy is NOT accepted
- >> Or, officially certified by Notary Public
  - Each page of every document must bear an original stamp/seal and signature of the certifying officer





If applicable

#### **ALL TRANSLATIONS FOR EDUCATIONAL DOCUMENTS CAN BE DONE:**

- >> By the applicant
  - but must be officially certified by the awarding university or, the present home university
  - There must be the original stamp of the university on each page of the translations
    - A translation without the original stamp of the university NOT accepted
- >> Or, by an official translator
  - Each page of every document must bear an original stamp/seal and signature of the official translator



### LUT CHECKING THE APPLICATION

- >> LUT Admissions Services will check the eligibility and the documents
- >> LUT will notify the applicant by e-mail after having processed the documents
  - ...and send him/her a request to supplement the application, if necessary
    - The student must be able to supplement the application by the application DL of April 1, 2021 at 15:00 (UTC+3)
    - = No additional supplementary period after the DL
- Applications without all the required documents e-mailed to LUT as they have been requested by the given DL will automatically be rejected as incomplete applications



#### STUDENT SELECTIONS

- LUT student selections will be published on April 15, 2021
- Admitted students will be first informed by e-mail about the admission and scholarship decision
- ...and then, e-mailed the Certificate of Admission, Scholarship Decision and other documents
- Non-admitted applicants will only be informed by e-mail about their admission decision



### ALL ADMITTED STUDENTS

- >> Confirming the offered place at LUT University by April 30, 2021 at 15:00 (UTC+3)
- Studies starting at the end of August 2021
  - The exact date given on the Certificate of Admission



# NO TUITION FEE TO BE PAID BY ANYBODY

...even when a student with a non-EU/EEA citizenship is admitted,
 LUT University will cover his/her obligatory national tuition fee with a 100% Tuition Fee Waiver awarded to the student

#### **= NO TUITION FEE TO BE PAID BY THE STUDENT**

- However, due to Finnish legislation, if required to pay a tuition fee, the student still must apply for a scholarship on the application form
- LUT University is not able to award a Tuition Fee Waiver to a student who has not applied for a waiver

# FURTHER INFORMATION

LUT Admissions Services admission@lut.fi

